

Hub Network Builder
At Clifton Park Baptist Church
Silver Spring Service Consolidation Hub

About Clifton Park Baptist Church's Silver Spring Service Consolidation Hub

Clifton Park Baptist Church has been serving our community using a food pantry for the last 14 years. Though food has been a big draw to bring people into the church, other services and resources have been available such as voter registration, blood pressure checks, other food opportunities, and more. The pandemic has changed how we serve and we are always changing, adjusting, and evolving to keep up with the demand, the supply, and current events.

Currently we serve 1,000-2,000 households each week during our food distributions, home deliveries, and partner organization's distributions. We also distribute diapers and clothing, offer case management, conduct events, trainings, host health, dental, and vaccine clinics, and partner with local organizations for more services and resources.

Our team has organically evolved. We are made up of church members, partner organizations, community members who have received food at the distributions, and volunteers who come from far distances.

Hub Network Builder Job Summary

The Hub's mission is to meet the needs of the community which is vast and ever-changing. The main goal of this role is to enhance the services and resources that the community has access to through the hub. This entails creating and maintaining relationships with companies, organizations, and individuals that help to secure funds, volunteers, food, clothing, etc. This role would partner with the Hub Director to seek grants for the hub and its partners to continue and add to the existing mission. In addition, this role is a supporting role to the Hub Director and daily hub operations.

Hub Network Builder Job Responsibilities

- Create and maintain relationships with
 - restaurants, grocery stores, farms and the like to recover food
 - department stores to receive clothing donations/funding
 - businesses to seek additional services and resources for the community's needs
- Assist in fundraising and grant seeking
- Assist in registering community members during the food distributions
- Bring energy and vision to ways we can enhance and add to serving our community
- Work with the Hub Team and local organizations to communicate relative information to the community

Preferred Skills/Passions

- Our hub and community impacts the environment daily and we want to lessen its' negative effects as much as possible with using and promoting solar, composting, recycling
- Our community is a cultural diverse community, speaking Spanish and English is highly preferred, other languages such as Amharic and French are useful as well
- Create and host local involvement and education such as our monthly community cleanups and how to care for our planet with daily tips to save/conservate water/energy/etc
- Keep up to date on legislative/advocacy opportunities for our hub, community members, and/or church to voice and act when it comes to food, environment, and community issues

Role Inquiry

Ms. Randi Drewry at outreach.cpbcc@gmail.com